



INDUSTRY CIRCULAR NO 03/2024

TO : ALL SECURITY TRAINING PROVIDERS

FROM : MANABELA CHAUKE: DIRECTOR

DATE : 26 APRIL 2024

SUBJECT : ADDRESSING THE ADMINISTRATION OF COURSE REPORTS

Dear Training Providers,

In response to recent concerns raised regarding the submission of course reports to PSiRA (Private Security Industry Regulatory Authority), we would like to address an issue that has been brought to our attention regarding payments for training services rendered.

It has come to our notice that some training providers have been facing challenges with security officers enrolling in training programs without fully settling their fees upfront. Despite assurances of payment post-training, many security officers fail to fulfil their financial obligations, leaving training providers in a disadvantaged position.

In light of this, PSiRA acknowledges the difficulties faced by training providers and the need to address this issue promptly. Henceforth, we are issuing this notice to provide guidance and support to training providers in ensuring fair practices and accountability within the industry.

Effective immediately, training providers are granted permission to submit course reports only for security officers who have fully paid for their training. Security

officers who have not fulfilled their financial commitments prior to the commencement of training will not be included in the course reports submitted to PSiRA. This measure aims to protect the interests of training providers and foster a culture of responsibility among security officers regarding their training obligations. It is imperative that all parties involved adhere to ethical practices and fulfil their commitments in a timely manner.

We urge all training providers to exercise diligence in verifying the payment status of security officers before enrolling them in training programs. Additionally, security officers are reminded of their responsibility to honour their financial agreements and settle their fees promptly to avoid any disruptions in the accreditation process. PSiRA remains committed to promoting integrity, professionalism, and fairness within the private security industry. We trust that this notice will contribute to the betterment of our industry and encourage collaboration between training providers and security officers.

For further inquiries please contact the Manager Training : Kedibone Shai on email, Kedibone.SHAI@psira.co.za

Yours Faithfully,

Mr. Manabela Chauke
Director : PSiRA

26 April 2024

Date